



28 W 751 Stafford Place • Warrenville, IL 60555 • 630/393-1171 • Fax 630/393-1688

WARRENVILLE PUBLIC LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, November 14, 2018, 7:00 p.m.
Location: Library Meeting Room

AGENDA

Visitors are welcome to all meetings of the Board of Trustees. Anyone who wishes to address the Board during Public Comments must fill out a sign up sheet prior to the start of the meeting. Speakers are limited to three (3) minutes. The Board requests that a group appoint one (1) speaker to present the views of the entire group. Speakers will state name and address before addressing the Board. While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
3. Approval of the agenda **(ACTION)**
Trustees may request to remove any items from the consent or regular agenda at this time. Discussion only items may also be added to the regular agenda at this time.
4. Presentations
 - a. Presentation of the FY2018 Audit (Brian LeFevre, Sikich LLC)
 - b. Overview of IT Systems and Projects (Systems Administrator Cynthia Makowski)
5. Public comments
6. Correspondence
7. Consent Agenda **(ACTION)**
 - a. Approve Minutes of the October 17, 2018 Regular Board of Trustees Meeting
 - b. Receive and file Financial Report for October
 - c. Certify Compliance with the Truth in Taxation Act
 - d. Adopt Ordinance #18-19-04 Levy Ordinance for Fiscal Year 2018-2019
 - e. Approve Notice of Availability of Audit Report for Publication

8. Regular Agenda
 - a. Approve payments for the period of October 18 – November 14, 2018
(ACTION)
 - b. Approve transfer of funds **(ACTION)**
9. Unfinished Business
10. New Business
 - a. Approve Resolution #216 – Resolution Transferring Funds to the Special Reserve Fund **(ACTION)**
 - b. Review Proposed Board Meeting Schedule for 2019 *(discussion only)*
11. Director's Report
 - a. Community Survey / Strategic Planning Process
12. Department Head Reports
13. President's Report
 - a. Next meetings or events
14. Treasurer's Report
15. Secretary's Report
16. Committee Reports
17. Trustee Comments
18. Items for information and/or discussion (No Action)
 - a. FY19 Per Capita Grant Requirements
 - Review "Trustee Facts File" Chapters
 - Chapter 9 - Facilities (Trustee Lezon)
 - Chapter 10 – Budgeting & Financial Management (Trustee Warren)
 - Review Illinois State Library Veterans History Project (Trustee DuRocher)
 - Review Training on Serving Patrons with Disabilities (Trustee Stull)
 - Report on Reference and Reader's Advisory Services (Director Whitmer)
19. Closed Session
20. Discussion/action resulting from the above closed session **(ACTION)**
21. Adjournment **(ACTION)**