



28 W 751 Stafford Place • Warrenville, IL 60555 • 630/393-1171 • Fax 630/393-1688

**WARRENVILLE PUBLIC LIBRARY DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**Wednesday, February 21, 2018, 7:00 p.m.**  
Location: Library Meeting Room

**AGENDA**

**Visitors are welcome to all meetings of the Board of Trustees. Anyone who wishes to address the Board during Public Comments must fill out a sign up sheet prior to the start of the meeting. Speakers are limited to three (3) minutes. The Board requests that a group appoint one (1) speaker to present the views of the entire group. Speakers will state name and address before addressing the Board. While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.**

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
3. Authorize Remote Attendance and Participation **(ACTION)**
4. Approval of the agenda **(ACTION)**  
*Trustees may request to remove any items from the consent or regular agenda at this time.  
Discussion only items may also be added to the regular agenda at this time.*
5. Presentations
  - a. Overview of New Program Calendar & Online Meeting Room Reservations  
(Director Whitmer)
6. Public comments
7. Correspondence
8. Consent Agenda **(ACTION)**
  - a. Approve Minutes of the January 17, 2018 Regular Board of Trustees Meeting
  - b. Receive and file Financial Report for January
  - c. Receive and file Minutes of the January 4, 2018 Personnel Committee Meeting
  - d. Apply a 2% Market Adjustment to the Wage Scale Effective July 1, 2018
  - e. Authorize Library Staff to Sign Engagement Letter from Sikich, LLC for Fiscal Year 2018 Audit Services

9. Regular Agenda
  - a. Approve payments for the period of January 18 – February 21, 2018  
**(ACTION)**
  - b. Approve transfer of funds **(ACTION)**
  - c. Approve Minutes of the February 6, 2018 Personnel Committee Meeting  
**(ACTION)**
10. Unfinished Business
  - a. Update on Library District's Cooperation with Airhart Construction Related to Residential Development of Civic Center Redevelopment Site #1 (CCRS #1) *(discussion only)*
  - b. Update on Library District's Intent to Transfer Ownership of Decorative Streetlamps and Dedicate Right-of-Way and Utility Easements to City of Warrenville *(discussion only)*
  - c. Review Recommendations for Electricity Supply and Authorize Staff to Execute Contract **(ACTION)**
11. New Business
  - a. Approve Revised Library Director Job Description and Revised Library Director Evaluation Process **(ACTION)**
  - b. Provide Input and Feedback on Strategic Priorities and Action Steps for FY19 *(discussion only)*
  - c. Review Plan for Outreach / Community Event Participation and Approve the Following Early Closures: Tuesday, July 3 at 5 pm and Friday, August 3 at 5 pm **(ACTION)**
  - d. Approve Closure on Friday, October 5 for Staff In-Service **(ACTION)**
12. Director's Report
13. Department Head Reports
14. President's Report
  - a. Next meetings or events
15. Treasurer's Report
16. Secretary's Report
17. Committee Reports
18. Trustee Comments
19. Items for information and/or discussion (No Action)
20. Closed session as allowed by 5 ILCS 120/2(c)(3) for the purpose of "discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06."
21. Destruction of Verbatim Recordings of Closed Sessions and Release of Closed Session Minutes **(ACTION)**
22. Closed Session
23. Discussion/action resulting from the above closed session **(ACTION)**
24. Adjournment **(ACTION)**