

ORDINANCE #08-09-03

BUDGET AND APPROPRIATION ORDINANCE

COPY

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATION SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE WARRENVILLE PUBLIC LIBRARY DISTRICT, DUPAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2008, AND ENDING JUNE 30, 2009, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT TO PURPOSE.

FILED

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE WARRENVILLE PUBLIC LIBRARY DISTRICT:

SEP 26 2008

SECTION 1: The following is the Annual Budget for the Warrenville Public Library District for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Ray A. Kelly
DuPage County Clerk

1. GENERAL

| | | | |
|----|-------------------------|-----------|-----------|
| A. | Salaries | | \$655,000 |
| | Administration | \$130,000 | |
| | Adult Services | \$135,000 | |
| | Youth Services | \$130,000 | |
| | Technical Services | \$100,000 | |
| | Circulation | \$145,000 | |
| | Maintenance | \$15,000 | |
| B. | Building Expenses: | | \$95,000 |
| | Maintenance | \$10,000 | |
| | Utilities | \$85,000 | |
| C. | Operating Expenses: | | \$39,000 |
| | Postage | \$6,000 | |
| | Office Supplies | \$12,000 | |
| | Publishing | \$5,000 | |
| | Materials Processing | \$15,000 | |
| D. | Non-Liability Insurance | | \$69,000 |
| | Multi-Peril | \$25,000 | |
| | Bonds | \$2,000 | |
| | Health/Life | \$42,000 | |
| E. | Contractual: | | \$115,000 |
| | Legal | \$50,000 | |
| | Accounting | \$12,000 | |
| | Maintenance | \$20,000 | |
| | Collection | \$3,000 | |
| | Consultants | \$30,000 | |
| F. | Personnel Development: | | \$31,000 |
| | Staff: | \$23,000 | |
| | Dues | \$4,000 | |
| | Meetings | \$8,000 | |
| | Travel | \$3,000 | |
| | Employee Assistance | \$8,000 | |

| | | | |
|----|--|-----------|-----------|
| | Trustees: | | \$8,000 |
| | Dues | \$1,000 | |
| | Meetings | \$6,000 | |
| | Travel | \$1,000 | |
| G. | Equipment | | \$20,000 |
| | Purchases | \$10,000 | |
| | Maintenance | \$10,000 | |
| H. | Library Materials | | \$170,000 |
| | Print | \$50,000 | |
| | Non-Print | \$50,000 | |
| | Subscriptions | \$70,000 | |
| I. | Public Service: | | \$47,000 |
| | Programs | \$25,000 | |
| | Printing | \$12,000 | |
| | After-Hours Reference Service | \$1,000 | |
| | Refunds/fees | \$2,000 | |
| | PR/Publicity | \$7,000 | |
| J. | Automation: | | \$90,000 |
| | Software, hardware | \$20,000 | |
| | Miscellaneous purchases | \$20,000 | |
| | Maintenance | \$50,000 | |
| K. | Contingency | | \$30,000 |
| L. | Gift Expenditures | | \$30,000 |
| M. | Developer Donations | | \$50,000 |
| 2. | SPECIAL RESERVE FUND | | \$425,000 |
| | Library Materials | \$175,000 | |
| | Building Maintenance | \$200,000 | |
| | Automation Purchases | \$50,000 | |
| 3. | WORKING CASH FUND | | \$200,000 |
| 4. | BUILDING AND MAINTENANCE (from .02% Tax) | | \$110,000 |
| 5. | ILLINOIS MUNICIPAL RETIREMENT FUND | | \$60,000 |
| 6. | FEDERAL INSURANCE CONTRIBUTIONS | | \$55,000 |
| 7. | WORKER'S COMPENSATION | | \$8,000 |
| 8. | LIABILITY INSURANCE | | \$16,000 |
| | a. Package Liability | \$4,000 | |
| | b. Umbrella Policy | \$2,000 | |
| | c. Officers/Directors | \$10,000 | |
| 9. | UNEMPLOYMENT COMPENSATION | | \$6,000 |

| | |
|------------------------------|--------------------|
| 10. AUDIT | \$7,000 |
| 11. GIFT FUND | 20,000 |
| TOTAL BUDGET EXPENSES | \$2,348,000 |

SECTION 2: As part of the Annual Budget it is stated:

- (a) The cash on hand at the beginning of the fiscal year is \$0.00.
- (b) The estimated cash expected to be received during the fiscal year from all sources is \$2,348,000.
- (c) The estimated expenditures for the fiscal year are \$2,348,000
- (d) The estimated cash expected to be on hand at the end of the fiscal year is \$0.00.
- (e) The estimated amount of taxes to be received by the WARRENVILLE PUBLIC LIBRARY DISTRICT during the fiscal year is \$1,040,180.
- (f) The estimated amount of income and revenue to be received from sources other than library taxes for the fiscal year is \$1,307,820.

SECTION 3: The following sums of money in the total amount of \$2,348,000 hereby appropriated for the purposes of the WARRENVILLE PUBLIC LIBRARY DISTRICT as specified for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

1. GENERAL

| | | |
|----------------------------|-----------|-----------|
| A. Salaries | | \$655,000 |
| Administration | \$130,000 | |
| Adult Services | \$135,000 | |
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| F. | Personnel Development: | | \$31,000 |
| | Staff: | \$23,000 | |
| | Dues | \$4,000 | |
| | Meetings | \$8,000 | |
| | Travel | \$3,000 | |
| | Employee Assistance | \$8,000 | |
| | Trustees: | \$8,000 | |
| | Dues | \$1,000 | |
| | Meetings | \$6,000 | |
| | Travel | \$1,000 | |
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| | Refunds/fees | \$2,000 | |
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| | Miscellaneous purchases | \$20,000 | |
| | Maintenance | \$50,000 | |
| K. | Contingency | | \$30,000 |
| L. | Gift Expenditures | | \$30,000 |
| M. | Developer Donations | | \$50,000 |
| 2 | SPECIAL RESERVE FUND | | \$425,000 |
| | Library Materials | \$175,000 | |
| | Building Maintenance | \$200,000 | |
| | Automation Purchases | \$50,000 | |
| 3. | WORKING CASH FUND | | \$200,000 |
| 4. | BUILDING AND MAINTENANCE (from .02% Tax) | | \$110,000 |
| 5. | ILLINOIS MUNICIPAL RETIREMENT FUND | | \$60,000 |

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|-----|---------------------------------|--------------------|--------------------|
| 6. | FEDERAL INSURANCE CONTRIBUTIONS | | \$55,000 |
| 7. | WORKER'S COMPENSATION | | \$8,000 |
| 8. | LIABILITY INSURANCE | | \$16,000 |
| | a. | Package Liability | \$4,000 |
| | b. | Umbrella Policy | \$2,000 |
| | c. | Officers/Directors | \$10,000 |
| 9. | UNEMPLOYMENT COMPENSATION | | \$6,000 |
| 10. | AUDIT | | \$7,000 |
| 11. | GIFT FUND | | 20,000 |
| | TOTAL APPROPRIATIONS | | \$2,348,000 |

SECTION 4: Transfers of appropriations not affecting the total amount appropriated may be made at any meeting of the Board by Ordinance enacted by a 2/3 vote of all the Trustees. By a like vote the Board may by Ordinance make appropriations in excess of those authorized in order to meet any emergency.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED this 17th day of September 2008, pursuant to a roll call vote as follows:

AYES: 5- Arlowe, DuRocher, Goodman, Johnston & Picha

NAYS: 0

ABSENT: 2- Clark and Stull

Sharon T. Goodman

Sharon Goodman, President
Board of Library Trustees
Warrenville Public Library District

ATTEST:

Barbara G. DuRocher
Barbara DuRocher, Secretary Pro-Tem
Board of Library Trustees
Warrenville Public Library District

(SEAL)